

Aberdeenshire Learning Community Partnership



Community Learning and Development (CLD) Planning 2021-24

CLD planning tracker - actions towards the creation of the CLD Plan

Action	Lead	Timeline	Key points
Scottish Government Guidance on CLD Planning issued	<i>Scottish Government</i>	January 2021	Updated guidance note issued to support CLD Planning across the country
Attend CLD Planning webinars	<i>Education Scotland</i>	March and April	Open to all key CLD Planning partners
Northern Alliance workshops held to strengthen CLD planning	<i>Education Scotland - HMI</i>	Feb/March/April	Covered guidance and aspect review – involved Northern Alliance CLD Leads. Further workshop planned for wider partner participants.
LLCP Survey designed, created and circulated.	<i>Kevin McDermott CLD TM Aberdeenshire Council</i>	To run month of April	Survey closed 4 th May – gathered responses of those currently engaged and others in the community
Timeline created – main CLD planning dates	<i>Philip Boath Interim CLD SM Aberdeenshire Council</i>	Week of 15 th April To be updated as required	Timeline to show dates and processes of CLD planning in sequence – tool to support actions
Presentation to x 6 Area Committees in Aberdeenshire	<i>Philip Boath Interim CLD SM</i>	27 th April – 11 th May	Presentation to 6 Area Committees with element of consultation with elected members to inform the plan
Create draft plan outline with required structure	<i>Sue Briggs SDO Aberdeenshire Council</i>	Week of 10 th May	Completed – to support partner dialogue and based on Scottish government guidance

ALCP Meetings to scope plan	<i>Philip Boath Interim CLDSM</i>	Week of 17 th May	2 meetings held – all ALCP partners invited – outline plan content further developed
Initial creation of required Integrated Impact Assessment (IIA)	<i>Philip Boath Interim CLD SM</i>	Week of 10 th May and ongoing	Meeting new requirement of CLD Planning
CLD Plan checklist circulated	<i>Philip Boath Interim CLD SM</i>	Week of 17 th May	Tool to support effective CLD planning – created by CLDMS
Creation of microsoft Team space for CLD Planning	<i>Philip Boath Interim CLD SM</i>	Week of 17 th May	Completed – access to all partners. Contains minutes / draft plan / data / checklist / guidance / survey results
Team Space to contain partner data to inform the plan	<i>All partners</i>	Ongoing	Shared space to build a clear picture based on available data and partner priorities
Exploration of challenge questions to support professional learning	<i>Sarah Burton LEAD Scotland Sue Briggs SDO Aberdeenshire Council</i>	Week of 24 th May Follow up – week of 31 st May	HMI Alona Murray shared draft framework How good is our CLD – leadership challenge questions to be used for professional learning for strategic partners. 2 session programme designed and agreed – dates for diaries circulated – support materials being created.
CLD partner planning meeting 3	<i>Philip Boath Interim CLD SM</i>	Week of 31 st May	To further develop the plan content – writing group further developing the plan
Meeting with Aberdeenshire Council Area Managers	<i>Philip Boath Interim CLD SM</i>	Week of 7 th June	To clarify CLD planning process and purposes and gain their feedback
CLD Project Officer – Improvement – overview of data sets to inform the planning	<i>Brian Goldring</i>	Week of 7 th June	Analysis of data in Team’s folder – to add coherence to the picture of priority need

CLD partner planning meeting 4	<i>Partners</i>	Week of 14 th June	To make progress on draft plan in advance of submission to ECS Preview Group
ECS Committee preview of draft plan Actual Committee mtg	<i>Philip Boath</i> Interim CLD SM <i>Avril Nicol</i> ECS Head of Service	Agenda meeting 15 th June ECS Committee 26 th August	To update ECS Committee on current status of plan – draft accepted with 2 small comments on spelling.
Professional learning programme delivered	<i>Sarah Burton</i> <i>Sue Briggs</i>	23 rd June 22 nd July	Open to all partner members – designed and facilitated by Sarah Burton and Sue Briggs. Designed to underpin quality and leadership in CLD Planning.
Draft plan shared with ECS Director and Head of Service	<i>Philip Boath</i>	15 th June	To inform and update the Director and Head of Service - feedback incorporated
Consultation by partner representatives with partner organisations and stakeholders	<i>All partner representatives</i>	16 th June onwards	Creating a reach into member organisations to more fully inform the plan
Consultation with young people and youth representatives, adult learners, community groups and LLCP partners	<i>Variety of stakeholders</i>	16 th June onwards	Focus groups extending the reach of our consultation
Northern Alliance – CLD Planning workshop for all partners across 8 authorities	<i>Education Scotland</i>	7 th July	Education Scotland delivering key messages – 28 participants including from Aberdeenshire
Small working groups focussed on individual priorities	<i>All partners</i>	Week of 5 th July	Small group working progressing the priority content in advance of wider group considerations

Consulted with CLD Standards Council	<i>CLD Standards Council</i>	Week of 26 th July	Consulted with CLD Standards Council in relation to Workforce Development element
Completed Plan	<i>All partners</i>	Week of 26 th July	Populated through partner dialogue and consultation
Completed Action Plan	<i>All partners</i>	Week of 26 th July	Populated through partner dialogue and consultation
Progressed Plan to Head of Service for forward consideration by council ECS Committee	<i>Philip Boath SM Avril Nicol HoS</i>	By 2 nd August	Submission of progressed draft for consideration at meeting of ECS Committee 26 th August
CPP – presenting the Plan to date	<i>Philip Boath plus other partner members</i>	tbc	To appraise CPP members of current position and requirements
Submission of the Aberdeenshire CLD Plan	<i>Chair of CPP</i>	September – date tbc	To meet submission deadline

Key

SM = Service Manager

SDO = Strategic Development Officer

TM =Team Manager

HoS = Head of Service

HMI = Her Majesty's Inspectorate

ALCP = Aberdeenshire Learning Community Partnership

CLDMS = CLD Managers Scotland

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CPP = Community Planning Partnership

ECS = Education and Children's Services

IJA = Integrated Impact Assessment